User Roles/Types for Database Project (Brad Peterson, Jesse, Juan, Alex)

1. Administrator:
   1. Define user roles
   2. All aspects, all functions
   3. Entire process: Application to ‘IPO’
   4. Social media engagement
   5. Marketing, engagement & fundraising
2. Interns - Support(s) to Manager
   1. Gather, enter, & process data
      1. Initiate periodic business milestone report inquiries
      2. Enter process tracking data, dates, number that proceed through phases, etc
      3. Enter judge information (if not automatic)
   2. Manipulate in all three areas above (Manager)
   3. Review Applications
3. Management Team
   1. Access to suite of management reports
   2. Access to applications, applicant progress, mentor performance, & calendars
4. Mentors (SBDC)
   1. Access to current applications, comprehensive data (ie, application evaluation score card and business milestone reports for their past mentees
   2. Input to mentee progress ‘report’ (as they progress through their initial, and subsequent mentoring engagements (group of appointments with same milestone as topic))
   3. Direct communication with manager and designee regarding status of mentee, questions regarding process and other
   4. Input information missing from original application
   5. Complete mentee evaluation sheet
      1. Update specific ask (Amount, for what, by when)
   6. ‘Promote’ mentee to predetermined pitch day slot
   7. Input follow up dates/topics
      1. Report on these
5. Judges
   1. Access to relevant presenter data (Report form)
      1. Including most current mentor evaluation sheet
   2. Access to ‘pitch evaluation form’ to complete and comment
   3. Access to most current ‘ask list’ to help determine award amounts
   4. Access to fill in data on ‘awards granted’ report
6. Applicants – those apply for grants
   1. Enter application data
      1. Demographic data
      2. Answers to questions
      3. Uploaded data (word, excel, pdf, PowerPoint, etc.)
   2. Update application data – if applying a second or third time
   3. Enter or Update Business Data – post award – at 6 months, then annually for 3 years